

Required: Business Report Guidelines

The business report is a required part of the year-long project, and it will be judged based on the participant's ability to relate their experiences of their project to the contributors and the committee. First, second and third place winners will be given cash awards in the amounts of \$300, \$200 and \$100, respectively.

Guidelines:

- Must be printed on 8" x 11 ½" Paper
- No loose paper (project needs to be bound, stapled, placed in a binder, etc.)
- No paperclips may be used to keep the project together
- Project-related data only
- Judged on content, originality and neatness. See the page below to see the breakdown of judging.

The financial plan must be either delivered or received by mail to the Rodeo Austin Office by **5:00 p.m. on Monday March 2, 2026.**

Participants who fail to fulfill their obligations as stated in these rules will result in revocation of the Ultimate Scramble Championship certificate and will require repayment of certificate value to Rodeo Austin. These rules will be enforced.

Business Reports will NOT be returned to the scrambler. Please do not include anything irreplaceable.

Business Report Score Card

1. Presentation (10 points)

- Neatness
- Originality
- Chronological Order

2. Cover Page (5 points)

- Name, date, animal's name, breed, chapter/club, and contributor

3. Intent Essay (15 points)

- Up to 500 words
- Why you chose your project and breed? (if applicable)
- What are your expectations for your project?
- What are your plans for your project upon completion of showing at the 2026 Rodeo Austin junior livestock show? (for breeding animals) If you have a market animal, discuss the sectors of the industry that your project may go on to.

4. Projected Project Budget (20 points)

- Create a budget for your project.
- This should include the initial cost of purchasing your project and any set up costs.
- The timeframe for this budget should include from the time you purchase your project until you show your project at Rodeo Austin.

5. Monthly Expense Reports (15 points)

- Keep monthly expense reports to compile into an overall budget.
- Include copies of these reports.

6. Final Expense Report (15 points)

- Enter monthly income and expenses into your project final budget.
- Include a copy of final expense report.

7. Conclusion Essay (20 points)

- Minimum 750 words
- Compare your projected budget to your actual expenses and income.
- If applicable, explain why your projected budget and actual expenses differ.
- Explain benefits of keeping records of expenses and income and how this will help you with future projects (does not have to be livestock projects).
- You may also include but not limited to, obstacles, lessons you learned, future for your project in that specific industry.

Total 100 Points

Bonus Points (5 points):

- Pictures
- Copies of Contributor Correspondence