



BBQ AUSTIN NEW TEAM INFO 101

VERSION 11.01.22

March 3-4, 2023
9100 Decker Lake Rd.
Austin, TX 78724
512-919-3000

TO HAVE A SPACE AT THE BBQ:

BBQ Austin is an open invitation BBQ competition cook-off hosted by Rodeo Austin and is sanctioned Champions Barbecue Alliance (CBA).

Chief cooks:

- must be at least 18 years old
- must complete and purchase registration by January 20, 2023
- must be on the grounds and checked in by 10:00 am on Friday, March 3, 2023
- must be present at the event
- must abide by CBA regulations/requirements and the rules and regulations of BBQ Austin
- must turn in only (1) entry on a given pit for each sanctioned contest category
 - BBQ Austin Sanctioned categories include Brisket, Chicken, and Ribs
 - Other BBQ Austin contest categories are optional
- must use the container provided by BBQ Austin, as it is provided to the team
 - No other containers will be accepted, judged, or scored

TEAM SETUP:

*****Teams and Tent Companies must enter through Gate 2*****

- Team setup and teardown must be within the set times provided by BBQ Austin.
- Only team members engaged in setup or teardown activities may be inside the BBQ Austin grounds when BBQ Austin is not open to the general public.
- Aisles must remain clear at all times! Do not block aisles with vehicles and/or equipment at any time.

Vehicle and RV Setup Helpful hints:

No early Team load in allowed.

• Vehicles

Every vehicle must have a parking permit affixed to the window

- Chief Cook parking permit and any additional prepaid parking passes will be available in Team Packets; check the BBQ Austin Team Handbook for Team Packet delivery/pick up information
- Having parking permits displayed during load in will expedite the gate entry. Note: Parking Permits are required during BBQ Austin

Please limit each team vehicles for load in to two (2). This will allow each team the space and accessibility needed to unload.

- Vehicles will be allowed 30 minutes to unload at the BBQ team spot during set up.
- Once a vehicle is unloaded, it needs to be moved.

Teams may park one (1) passenger vehicle OR one (1) RV within its BBQ team spot/combined BBQ team spots.

- The vehicle cannot leave the team space, until after awards on Sunday.
- Otherwise, vehicle(s) must be moved to the BBQ Austin designated parking area.
- If you select to have a RV in your team spot, no other vehicle may stay in your team spot.
- Vehicles not moved by 10:00 am on Friday will be towed at owner's expense.

Setup Times:

- Begins on Wednesday, March 1, 2023, at 2:00 pm
- Continues through Friday, March 3, 2023, 10:00 am
- All teams must be prepared no later than 12:00 pm, noon on Friday for an inspection by the Austin/Travis County Health & Human Services Department and the Fire Marshall.

RV Move In Times:

Wednesday:

- March 1, 2023, 2-7pm

Thursday:

- March 2, 2023, 7am-7pm

Friday:

- March 3, 2023, 7-10am

• RVs

No later than February 24, 2023

- All RVs will need to be paid for.
- Any RV services for tank dumping will need to be purchased.

Prior to entering the grounds:

- Make sure to fill the RV water tank.
- Be prepared to provide team name, representative name, and team spot # or know the RV will not go in the team spot but instead will go in the designated RV lot.

At gate #2:

RV Parking Passes and RV Service Passes (if purchased) will be ready upon arrival at BBQ Austin

RV Parking Pass:

- Be sure to display so that it is visible in a window to be viewed from the aisle.
- RVs cannot be removed until after awards on Sunday.

RV Service Pass (if purchased):

- Be sure to display so that it is visible near the pump out area of your RV.
- RVs will be serviced between 3-10am on Friday, Saturday, and Sunday mornings only. There will be no service on Thursday.
- If your RV Service Pass is not visible or your RV is gated off, behind equipment, un-accessible to pump, your RV will not be serviced.

At RV parking site:

*New this year! Travis County Fire Marshall will be enforcing a 10ft distance requirement between RVs and other structures.



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TEAM SAMPLES AND DONATIONS

Teams are encouraged to cook meat for public sampling and acquire donations in their designated team spot(s) using the provided BBQ Austin donation buckets. The funds collected at BBQ Austin contribute to the Rodeo Austin mission and the support of Texas Youth.

Each team will be issued a donation bucket.

- Periodically throughout BBQ Austin, designated BBQ Austin Bank Committee Members will be entering your areas to empty your tip buckets.
- Removal of funds from these jars is strictly prohibited and will be grounds for immediate disqualification and expulsion.
- Donations will not be counted in any team's space.

No other donation receptacles or use of QR codes are allowed on the cook-off grounds. No Exceptions. No fund-raising activities, other than activities to generate funds to add to the Team's donation tip jar, will be allowed in the team contest spot(s).

TEAM SPOT HELPFUL HINTS:

Space and activities within your team spot(s) at BBQ Austin are at the team's discretion/responsibility to plan, manage, clean, etc. within the scope of the BBQ Austin Handbook rules/guidelines.

- Space is yours to do with what you would like within BBQ Austin's regulations
- Space/Entry only includes your teams' footprint on the ground.
- Each BBQ team spot will be marked/chalked in the corners and with your spot number.
- Teams must fit all structures, equipment, supplies, etc., within the boundaries of their assigned team spot. That includes all tent stakes and trailer hitches.
- Teams cannot store supplies, equipment, etc. outside their assigned space before or during the Contest.
- Teams may not extend, under any circumstances, into any utility alleys created between, behind or beside team spaces. All power alleys and easements must be left clear and open at all times.
- Additional Items that can be purchased through BBQ Austin. These items will be provided to the team with specifics regarding the management per each. Ice, Porta Potties, Handwashing stations, etc. (*Refer to the BBQ Austin Handbook for a full list of items for purchase.*)

Calculating Occupancy Load

Each team using a tented structure in their space will be required to calculate the occupancy load of the tented structure.

- The occupancy calculation and the load number must be included on the space layout.
- The calculation and number must be available for immediate inspection by the Fire Marshal, BBQ Austin Committee Member and Rodeo Austin Officials.
- Teams must provide, if asked by the Fire Marshal, a 24" x 24" sign stating the occupancy load.
- Sign must be placed inside the tent and near the main entrance or exit, in a highly visible location where it may be easily identified and read.
- The occupancy load must be printed in 4" red letters on a white background.

How to calculate the occupancy load:

Divide the square footage of the floor area of the tented structure using a number based on the contents of that sq footage of the tented space.

- Tables, Chairs, Stage, Bars = divide tent sq ft by 15
- Dance floor and chairs only = divide tent sq ft by 7
- Standing space only = divide tent sq ft by 5

Each Chief Cook, also known as a team, can only cook for one (1) BBQ team spot.

Remember that each BBQ team spot is a team.

Two (or more) teams may not compete in the same BBQ team spot.

One Chief Cook/team per BBQ team spot.

- A maximum contest space of 40' x 40' will be available for each team.
- Smaller spaces of 20' x 40' are also available but cannot be combined with a larger space.

Monitored Occupancy Count

Each team will be required to monitor headcount inside the tented structure and will restrict entry if the headcount reaches maximum occupancy.

- The Fire Marshal may request a count at any time.
- Occupant load of tents may be reduced if deemed unsafe by the Fire Marshal.

Exit Space Instructions

Each team using a tented structure in their space will be required to meet the following rules with respect to the number of exits and the placement of exits.

- The Fire Marshal will be on-site to review exit placement.
- Each tent with flaps or hard wall boundaries MUST have the appropriate number of entrances/exits based on the occupancy calculation.
- Exits must be spaced at least half of the tent diameter apart if they are placed on the same wall.
- The required minimum width of each exit and equivalent pathway leading to the exit must be kept clear at all times.
- Exit flaps will not be laced closed.
- All exits must be marked with a battery back-up luminous or self-luminous exit sign.



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TENT INFORMATION

BBQ Austin is partnered with Peerless Tents & Events for all your rental needs.

Tent Permit Information

TRAVIS COUNTY REQUIRES Permits for tents that are

- o Over 400 sq ft. with sides, or
- o 700 sq ft. without sides
- If your tent does not meet these requirements, you do not need a permit.
- All tent permits must be purchased and obtained before setup is allowed.
- Permit information can be found in the BBQ Austin Team Handbook.

All tents must have a fire-retardant certificate attached to the tent from installation to tear down.

- It is the team's responsibility to ensure this is provided by the tent company at the time of installation.
- Tents may be required to have a permit.
- Please check with your tent company to make sure any permit requirement has been taken care of prior to setup.

JUST SAY NO TO TENT STAKING

Tent companies are able to secure tents without driving holes into the ground.

- Teams are encouraged to discuss with the tent company the best approach.
- However, any holes made in the asphalt or ground must be repaired with like material (asphalt, repair with asphalt, etc.).
- Please ensure the company you contract with is aware of this requirement.
- Teams are responsible for the cost of repair.
- All stakes and pins are to be driven perpendicular to the ground, not angled out into the adjacent space, power alleys or public areas.
- No tent poles may come into direct contact with the surface.
- A wooden or plastic block must be placed under each pole.
- All tent stakes and pins must be capped.
- Holes left by the tent company will be charged to the BBQ Team at a cost of \$20 per hole.

Tent Set Up Team Member Representative Requirements

A Team Representative must be present at the time of tent setup to help avoid mistakes.

- The Team Representative's responsibility to ensure their tent is placed correctly.
- If a tent is staked incorrectly, including encroachment into the neighboring team space or utility aisle, corrections will be at the expense of the team.
- The Team Representative should ensure the tent company has posted identification inside of the tent (4" X 8") at eye level near the main tent exit including the name of the tent company (owner), owner representative and a 24/7 contact phone number.
- The Team Representative should ensure that the team has a copy of the flame-retardant certificate on hand at all times during move-in, the event, and move-out.

Tent Setup

Tent Companies may begin set up on Monday, February 27, 2023.

- All tent company vehicles on the grounds should have a card or sign on the vehicle windshield or dashboard with the name and contact number of the driver so that vehicles that impede setup may be moved quickly.
- Please note, team vehicles during tent setup should be limited to as few as possible, and as limited time as possible, so as not to block aisles and other team tent setups.
- Tent companies must stagger parking to allow the passage of vehicles.
- Once tent company trucks are unloaded, the trucks should be moved to open areas while the company continues with the setup work.
- No vehicle parking is permitted in team spaces and vehicles may not be left unattended.
- BBQ pits and propane must be separated from the tent structure at a minimum of 20 ft.

(Refer to the BBQ Austin Handbook for a full list of rules.)

TEAM TEARDOWN

Aisles must remain clear at all times!

Teardown Times:

- Begins after awards on Sunday, March 5, 2023
- Must be cleared out/clean by 6:00 PM on Sunday, March 5, 2023

Teardown Helpful hints:

Teams may begin the breakdown process within their space(s) early before the awards and begin leaving the grounds after the awards.

Each team is responsible for ensuring:

- all equipment, structures, and trash are removed from the team space
- all tent stakes/pins are removed, and the asphalt repaired (if applicable)
- No late load out allowed



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YOUR TEAM HAS REGISTERED, NOW WHAT?

BEFORE THE WEEKEND:

- Read the BBQ Austin Team Handbook – it is packed full of information and important dates/deadlines.
- Read and understand parking and what to do with your vehicles prior to arrival and when you arrive.
- Check out each contest category for specific rules and helpful hints the BBQ Austin Team Handbook. If possible, go to another CBA sanctioned competition prior to BBQ Austin. Check out the CBA events page: <https://www.cbabbq.com/events.cfm>. It really helps to understand how the judging occurs.

Electric:

- Full team spots (40X40) come with electrical access to a 110 outlet & a 30- OR 50-AMP plug.
- Note: Teams are responsible for providing their own extension cords: Cords must be at least 100-150ft of extension cord; Make sure all cords are 12-3 gauge with ground to help alleviate power surges and outages.
- Small team spots (20x40) will not have electricity.
- Refer to additional electric information in the BBQ Austin Team Handbook.

Water:

- Small team spots (20x40) will not have water.
- Please bring your own water hoses and/or portable containers.

Weather:

- Check the weather about 4 days out.
- Be prepared for all types of weather. Not only prepare the temperature changes; please consider the possibility for rain, wind, and dust. (It can get very windy and dusty!)

In case of an emergency, dial 512-919-3050

- If someone in your tent is having an emergency, clear the area, call for help and remain calm.

For non-emergencies, call:

Victoria Lee @ 512-791-3280

or

Alyssa Dotson @ 512-919-3001

PACKING AND PREPARING:

When packing for the weekend:

- First consider that you are going on a camping trip for 3-4 days – pack for that!
- Secondly, consider all the items you need to compete.

Be prepared:

- After load in, BBQ teams will not be permitted to bring anything through the public gates. If teams need to restock, they must use Gate 2 BBQ team entrance only and will need to be hand-carried in. You will not be allowed to drive to your team spot to drop off any supplies.
- All beverage items must be brought in during load-in hours. Outside beverage/alcohol may not be brought through the gates beginning 10:00am on Friday.

Food: when purchasing food for the competition, don't forget about your own meals.

Water: Fill your RV camper with water before you arrive.

Kind Reminder: No glass bottles allowed.

Extension cords: Bring extra and the longest ones you have.

Fire Extinguisher: Each team must have at least one 10lb fire extinguisher that is readily accessible by all team members.

Supplies/Other items:

- Get plenty of trash bags and trash boxes.
- Paper Towels – get extra.
- Don't forget about lighting.
- Have extra coolers for ice – not just for food and beverage. It is highly recommended to prepay for Ice delivery tickets during registration.

Tents: Tents will not be provided with space. Be sure to bring your own or order in advance. Don't forget call Peerless Tents & Events for all your rental needs.

THROUGHOUT THE WEEKEND:

Alcohol Reminders:

- Teams cannot sell or request donations for Alcohol Beverages.
- Each team must PROVIDE food when alcohol is being served.
- Teams serving alcohol in their team space are required to use an appropriate number of TABC certified bartenders and at no time may a person under the age of 21 be served alcohol, even in the presence of a legal guardian.
- Alcoholic beverage service to the general public must end at 12:00 AM each night of BBQ Austin.

BBQ Austin admission tickets:

- Anyone entering the BBQ Austin Contest area, including team members, must have a BBQ Austin admission ticket.

Donation Buckets:

- Bring extra cash and small bills
- Periodically, designated BBQ Austin Bank Committee Members will enter your areas to empty your tip buckets.

Ice Delivery:

PLEASE PRE PURCHASE ICE TICKETS

- Tickets must be presented to obtain ice. No cash will be exchanged on the grounds between teams and a BBQ Committee Member.
- NO OTHER ICE TRUCKS WILL BE ALLOWED ON BBQ AUSTIN GROUNDS.
- Please plan ahead; ice delivery will be from 9:00 AM to 8:00 PM.

Donation Bucket and Ice Delivery Contact:

- If your team needs a donation bucket pickup or ice during the times above and you have purchased your ice tickets, please contact Susan Dorsey on her cell phone @ 512-517-3348. Please provide your name, team name, team spot # and what you need, for ice, provide how many bags of ice needed.

Clean up:

- Please keep your space clean throughout the weekend – it will help your Sunday clean up and load out. (Alyssa to review veribage)