



## Seasonal Livestock & Competitive Events Internship (Spring 2023)

We are looking for two Seasonal ***Livestock & Competitive Events Interns*** to assist us with preparation and facilitation of the Junior Livestock Show, Gold Stirrup Horse Show, and Ultimate Scramble Championship events that take place during Rodeo Austin next Spring. This is an opportunity to take on the challenge of working in a fast-paced, customer-driven non-profit, in an environment that is exciting, motivating, challenging and fun!

This is a short-term, paid position for the Spring of 2023. The term is from January 4<sup>th</sup> through the month of March with potential to stay through April. The pay rate is \$10 per hour. The expected commitment will be 40+ hours per week, to include night and/or weekend work during special events.

### **Who We Are:**

Since 1938, Rodeo Austin has been a mission with a rodeo that has brought heritage and entertainment to our community. We are funded by a month-long real western experience held every March, where Rodeo-goers get to do things they can do nowhere else - including a ProRodeo, one-of-a-kind concerts, a carnival and a livestock show. We are Rodeo Austin, a not-for-profit that provides real experiences and gritty fun to raise millions for Texas kids.

### **What You'll Do:**

- Assist Livestock Coordinator in office and on fairgrounds
- Assist with overall management of the Junior Livestock Show and Gold Stirrup Horse Show
- Maintain show records within Competitive Events database
- Assist with data entry (entry processing, results input, etc.)
- Coordinate Avenue of Breeds display
- Assist with the Ultimate Scramble Championship
- Assist with preparation of materials for shows (judge's books, awards, etc.)
- Assist with processing show entries and help with all Competitive Events mail outs (exhibitor information, passes, etc.)
- Assist with setup of the Show Barn and work with volunteers and temporary personnel

### **What You'll Need:**

- Currently enrolled in an undergraduate program or recently the recipient of a bachelor's degree in Agriculture, Event Planning, or a related program/degree
- Knowledge and understanding of Livestock and Horse Shows
- Strong interest in Show management
- Knowledge of/Proficiency in Microsoft Office programs (bonus points for Experience with Adobe Creative Suite)
- A strong work ethic with a positive attitude
- Organization skills and resourcefulness
- A self-starter mentality with an interest in learning new things and a high level of comfort working in a changing environment
- Ability to remain poised and professional under pressure
- Valid driver's license

**Perks & Benefits:**

- Hands on, real life experiences that help you hone your talents
- This is an hourly position and a paid internship. The pay rate is \$10 per hour
- The chance to be part of something bigger – a mission with a Rodeo raising millions for Texas kids

**Not sure if you Qualify?**

That's okay! if you're interested in the role and believe you could be a good fit, we encourage you to apply!

*Rodeo Austin is an equal opportunity employer, and we value diversity. All aspects of employment will be based on merit, competence, performance, and business needs.*

**Please send cover letter, resume, and list of references to:**

Lauren Todd, Youth Events & Auctions Coordinator  
Rodeo Austin  
9100 Decker Lake Rd  
Austin, TX 78724  
512-919-3032  
Lauren.Todd@RodeoAustin.com